

# (A Government of India Enterprise) CIN: 13100KA1976GOI002974

### **Registered Office**

II Block, Koramangala, Bangalore – 560 034 Ph. No - 080-25531461–70, 25535937 - 40 Fax No - 080-25532153, 25535941, 25630984 E-mail: cs@kioclltd.in Website: www.kioclltd.in

# ARCHIVAL POLICY

# **1. INTRODUCTION:**

Sub-regulation 8 of regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 mandates the listed entity to disclose on its website all such events or information which has been disclosed to stock exchange(s) under this regulation, and such disclosures shall be hosted on the website of the listed entity for a minimum period of five years and thereafter as per the archival policy of the listed entity, as disclosed on its website.

This Policy deals with archival of documents filed with Stock Exchanges and appeared on the Website of KIOCL Limited in terms of Regulation 30 (8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

### 2. POLICY:

- a. The Company shall disclose on its website all such events or information which has been disclosed to stock exchange(s) under this regulation, and such disclosures shall be hosted on the website of the listed entity for a period of five years.
- b. After the said five years the events/information so hosted on the website of the Company shall be kept as Archives as separate section of the website of the Company for a period of 10 years.

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