



KIOCL LIMITED

(A Government of India Enterprise)

II BLOCK, KORAMANGALA, BANGALORE - 560 034.

FORM OF APPLICATION FOR REGISTRATION

1. Name of the firm : _____
2. a) Postal Address : Registered Office _____ Factory _____
- b) Telegraphic Address : _____
- c) Telephone Number : _____
- d) Telex Number : _____
- e) Telefax Number : _____

3. Address of branch office (nearest to Bangalore)
if any, with Telephone Number etc.

NOTE : True copies of documentary proof of ownership to be enclosed

4. Names and Designation of the persons having ultimate control of the firm. : Name Designation
- i) _____
- ii) _____
- iii) _____
5. Names and Telephone Numbers of active Directors / Senior Executives : Name Designation Tel. No.
- i) _____
- ii) _____
- iii) _____

6. General Information

- a) Year of Incorporation : _____
- b) Is the firm a : _____
- Public Limited firm : Yes/No
- Private Limited firm : Yes/No
- Partnership firm : Yes/No
- Proprietary firm : Yes/No
- c) Capital Investment : _____
- d) Date the factory went into production : _____
- e) Total area of the factory : _____
- F) Covered area of the factory : _____
- g) Annual turn over (give figures for the last 3 years) : _____
- h) is the firm covered by the factory Act? : Yes/No

7. Is the firm Registered as a Small Scale Industry ?
If yes, give particulars, :

8. Staff Position

- a) Total Number of employees :
b) Number of Supervisory staff :
c) Number of Skilled workers :
d) Number of Engineering Graduates/
Engineering Diploma Holders :

9. Is the firm a manufacturer ? If yes, furnish the following : Yes/No

a) Facilities available

Facility

Capacity

- i) Machining
ii) Casting
(indicate ferrous/non-ferrous)
iii) Forging
iv) Fabrication

b) Details of plant & machineries including material handing eqpt. : Give details in the form prescribed at Appendix-A

c) Details of Stores/equipment manufactured by the firm. :

Stores/Equipment

Annual Capacity

- i)
ii)
iii)
iv)
v)
vi)

d) Desing Organisation

- i) Number of Design Staff :
ii) Name and technical qualification of Senior most Design Engineer. :

e) Production Planning and Scheduling organisation :

f) **Quality Control :**

i) Is the firm having a separate Inspection Department ? :

ii) What is the strength of Inspection Department ? :

iii) To whom does the Senior most Inspector report ? :

iv) is there any regular procedure for Stage inspection ? :

v) What are the test facilities available, complete details of heat treatment facilities, NDT facilities like radiography magnetic crack detection, Ultrasonic etc., facilities for physical test and chemicals analysis should be separately indicated. Give details in Appendix-A

vi) Are the test facilities adequate in line with ISI / Tender Specifications ? :

vii) Has the firm got a system and facilities for recalibration of test equipments. ? :

viii) Whether the laboratory facilities available are part of the Organisation ? If so, provide documentary evidence ? :

10. a) Is the firm a manufacturer's agent? : Yes/No

b) If yes furnish name and address of each manufacturer and Stores manufactured by them (True copies of letter of authority appointing as agent to be enclosed.)

11. Is the firm a stockist ? : Yes/No
If yes, give

a) the items of stores stocked :

b) the value of stock at present the firm is holding. :

c) address of the godown where items are stocked. :

12. Is the firm an importer ?
If yes, state : Yes/No.
- a) the class of goods imported by the firm :
- b) present stock and address of the godown
where they are stocked :
13. If the firm is having any collaboration with
overseas firms, either technical or financial,
furnish brief particulars of the same :
14. Is the firm in the approved list of :
- a) D G S & D / D G M S / N S I C
- b) Any Govt. dept./Public Sector Undertaking :
- c) Any large private undertaking of repute :
15. Is the firm on rate contract with DGS & D ? If
yes please enclose 2 copies of the rate contract :
16. a) Details of large contracts executed in the
last 12 months : Give details in the form prescribed at Appendix-B
- b) Total value of orders :
17. a) Is the firm authorised to use ISI Certificate
mark, If so, give authority reference :
- b) If not, are the Products manufactured by
the firm meet ISI Specification reference :
18. Are the Commercial/Business assets, Factory
Godown etc., of the firm insured ? If so with
which company and for what amount ?
19. Particulars of Sales Tax Registration :
- a) Central Sales Tax Registration :
- b) State Sales Tax Registration :

- 20. a) Name and Address of the Bankers :
- b) The year in which the account was opened :

- 21. Particulars of Income Tax
Please enclose a copy of the Income Tax clearance:
Certificate (Amended form) (including previous
3 years turnover and Tax remittances) or
Income Tax Exemption Certificate duly counter
signed by the Income Tax Officer or the circle
under the seal of his office :

- 22. Any other information :

I/We hereby declare that the entries made in the application from are true to the best of my/our knowledge.

Signature

Place :

Designation

Date :

Seal of the firm

APPENDIX - A

Details of Plant and Machinery Including Material Handling Equipment, Furnaces Inspection and Test Equipment

Name of the firm

Sl. No.	Item	Make	Size / Capacity	Quantity	General Conditions	Remarks
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Signature :

Name :

Designation :

Date

APPENDIX - B

Details of Large Orders Executed by the Firm in the Last One Year

Sl. No.	Details of Stores	Name and full address of the party to whom supplied	Purchase Order No. and date	Delivery Schedule as per Purchase Order	Date when the orders were completed	Value	Remark

Signature :

Name :

Designation :

Date

INSPECTION OFFICER'S REPORT

The work of M/s.....
was inspected by me on.....
I recommend/do not recommend registration of the firm for the following reasons.

This firm is recommended for the following items only.

Signature :

Name :

Designation :

Date

This is with reference to your Note No.....
date.....M/s.....
is recommended for registration for supply of the following items/not recommended for registration.

Date.....
General Manager (Materials)

Chief of Inspection